



Island Country Club Charitable Foundation, Inc. Guidelines for Grant Program

The board of Directors of the Island Country Club Charitable Foundation seeks proposals for grants and provides the following guidelines to furnish the information necessary to apply for an Island Country Club Charitable Foundation grant.

PURPOSE - Each proposal will be evaluated on (1) its potential to the value of the local community (Marco Island, in particular, and Collier County, in general): (2) the amount of available funds: (3) the quality of planning, leadership, support and responsibility expressed in the application: and (4) the specificity of the purpose of the funds.

ELIGIBILITY - The Island Country Club Charitable Foundation supports a wide range of projects, but restricts grants to tax-exempt, non profit organizations certified by the Internal Revenue Service under Section 501©(3) and serving the community of Marco Island and Collier County.

SCOPE OF FUNDING - The Island Country Club Charitable Foundation supports programs in the arts and culture, education, environment, health and human services, community development and conservation and preservation of historical and cultural resources. The Board particularly invites proposals for grants that target specific benefits.

The Foundation does **NOT** generally fund:

- Grants to individuals or scholarly research
- Debt retirement and budget deficits
- General operating expenses
- Capital expenditures (except computers specifically for educational purposes)
- Conferences or capital campaigns
- Endowments or private schools
- PR campaigns or advertising
- Political organizations or campaigns

The Board receives more requests than it can support and makes its decisions on grants based on relative need and potential impact on the community.

2019 GRANT SUBMISSION - Completed applications **must be received by close of business on December 3, 2018** to be given consideration.

**For more information, please contact:
Island Country Club Charitable Foundation, Inc.
500 Nassau Road
Marco Island, Florida 34145
239-394-6661**



GRANT REQUEST

SECTION 1: Applicant information

1. Name of Organization:

2. Address:

3. Contact Person:

4. Telephone, Fax & Email:

5. Federal Tax Identification Number:

SECTION 2: Project Information

1. Amount of Grant Request:

2. Date of Request:

3. Project Start & End Date (If applicable):



4. Description of Project Request:

5. Community Need for this Project and Significance of Need:

6. Other Sources of Funding for this Need:



SECTION 3: Supporting Documentation

1. Copy of IRS Determination Letter of Tax-exempt Status

2. Project Budget

3. Copy of Audited Financial Statement

4. List of Board of Directors including name, address and affiliation

5. Names of Key Staff Responsible for this Project

SECTION 4: Submission of Application

Applicants should submit the application to the Chief Operating Officer of the Foundation at the address set forth in the "Guidelines for Grant Program. If additional space is needed for a complete explanation of a requested item, please attach a separate page to the application and identify the item by section and number. During the review process, the Foundation may contact you for additional information. The foundation does not accept faxed or email applications. **Please submit three (3) copies of the application and required supporting documentation.** Applicants will be notified of grant reward or denial by letter.